

# FACT SHEET

## FH Aachen University of Applied Sciences, Germany (ERASMUS Code D AACHEN02)

### Department of International Affairs

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<b>Postal Address</b>	<p><b>FH Aachen University of Applied Sciences</b> Postfach 100560 Department of International Affairs D-52005 Aachen Germany</p> <p>(please send only small-sized letters to this PO Box)</p> <p>-----</p> <p>For all other deliveries (parcels, oversized letters, courier service, etc.):</p> <p>FH Aachen University of Applied Sciences Bayernallee 11 Department of International Affairs D-52066 Aachen Germany</p>	
<b>Websites / Email</b>	<p><a href="http://www.fh-aachen.de">www.fh-aachen.de</a></p> <p><a href="http://www.aaa.fh-aachen.de">http://www.aaa.fh-aachen.de</a> or <a href="http://www.fh-aachen.de/hochschule/akademisches-auslandsamt/">http://www.fh-aachen.de/hochschule/akademisches-auslandsamt/</a></p> <p>Email: <a href="mailto:aaa@fh-aachen.de">aaa@fh-aachen.de</a></p>	
<b>Head Dep. of International Affairs</b>	<b>Ms. Nathalie Kazma</b> Email: <a href="mailto:kazma@fh-aachen.de">kazma@fh-aachen.de</a>	☎: +49 (0) 241 6009 51018
<b>Deputy Head Dep. of International Affairs</b>	<b>Ms. Britta Ritzal</b> Email: <a href="mailto:ritzal@fh-aachen.de">ritzal@fh-aachen.de</a>	☎: +49 (0)241 6009 53290
<b>ERASMUS+ Institutional Coordinator</b>	<b>Ms. Julia von Schwartz</b> Email: <a href="mailto:von-schwartz@fh-aachen.de">von-schwartz@fh-aachen.de</a>	☎: +49 (0) 241 6009 51342
<b>Deputy ERASMUS+ Institutional Coordinator</b>	<b>Ms. Sarah Elena Rossmann</b> Email: <a href="mailto:rossmann@fh-aachen.de">rossmann@fh-aachen.de</a>	☎: +49 (0) 241 6009 54767
<b>Exchange Coordinator</b> for <b>INCOMING</b> students from partner universities  in <b>engineering, architecture, design</b>	<b>Ms. Sabrina Beeker (Aachen)</b> Email: <a href="mailto:mobility@fh-aachen.de">mobility@fh-aachen.de</a>	☎: +49 (0) 241 6009 52845
<b>Exchange Coordinators</b> for <b>OUTGOING</b> students outside Europe  in <b>engineering, architecture, design</b>	<b>Ms. Sabine Brinker (Aachen)</b> Email: <a href="mailto:brinker@fh-aachen.de">brinker@fh-aachen.de</a> and <b>Ms. Britta Ritzal (Campus Juelich)</b> Email: <a href="mailto:ritzal@fh-aachen.de">ritzal@fh-aachen.de</a>	☎: +49 (0) 241 6009 51303  ☎: +49 (0) 241 6009 53290

<p><b>Exchange Coordinator</b></p> <p>for <b>OUTGOING</b> students <b>within Europe</b>, incl. <b>ERASMUS+</b></p> <p>in <b>engineering, architecture, design</b></p>	<p><b>Ms. Linda Weller (Aachen)</b> Email: <a href="mailto:erasmus-studyabroad@fh-aachen.de">erasmus-studyabroad@fh-aachen.de</a></p> <p>and</p> <p><b>Ms. Britta Ritzal (Campus Juelich)</b> Email: <a href="mailto:ritzal@fh-aachen.de">ritzal@fh-aachen.de</a></p>	<p>☎: +49 (0) 241 6009 52839</p> <p>☎: +49 (0) 241 6009 53290</p>	
<p><b>Exchange Coordinators Dept. of Business Studies</b></p> <p>for all <b>OUTGOING</b> and <b>INCOMING</b> business students</p>	<p style="text-align: center;">FH Aachen University of Applied Sciences <b>Department of Business Studies</b> <b>International Faculty Office (IFO)</b> Eupener Str. 70 D-52066 Aachen Germany</p> <p style="text-align: center;"><a href="https://www.fh-aachen.de/en/faculties/business-studies/organisation/international-faculty-office/">https://www.fh-aachen.de/en/faculties/business-studies/organisation/international-faculty-office/</a></p> <p style="text-align: center;"><a href="https://www.fh-aachen.de/en/faculties/business-studies/international/incoming-students-business">https://www.fh-aachen.de/en/faculties/business-studies/international/incoming-students-business</a></p> <p style="text-align: center;"><b>Please check the different nomination and application deadlines of the Dept. of Business Studies</b></p> <p style="text-align: center;">Email Contact: <a href="mailto:incoming.wirtschaft@fh-aachen.de">incoming.wirtschaft@fh-aachen.de</a></p>		
<p><b>Coordinator for Staff Mobility for OUTGOING staff</b></p>	<p><b>Ms. Sarah Elena Rossmann</b> Email: <a href="mailto:rossmann@fh-aachen.de">rossmann@fh-aachen.de</a></p>	<p>☎: +49 (0) 241 6009 54767</p>	
<p><b>Coordinator for Staff Mobility for INCOMING staff</b></p>	<p><b>Ms. Sabrina Beeker (Aachen)</b> Email: <a href="mailto:mobility@fh-aachen.de">mobility@fh-aachen.de</a></p>	<p>☎: +49 (0) 241 6009 52845</p>	
<p><b>Nomination Deadlines for Incoming Exchange Students</b></p> <p>Official nomination by email</p>	<p style="text-align: center;"><b>for Summer Semester:</b> 31 October</p>	<p style="text-align: center;"><b>for Winter Semester:</b> 30 April</p>	
<p><b>Application</b></p>	<p><b>Exchange students from partner universities:</b></p> <p>After the students have been nominated by their home university, we will send a link for the online application to all nominated students.</p>		
<p><b>Application Deadlines</b></p>	<p style="text-align: center;"><b>for Summer Semester:</b> 30 November</p>	<p style="text-align: center;"><b>for Winter Semester:</b> 31 May</p>	
<p><b>Language Requirements</b></p>	<p>For the Faculties of <b>Architecture</b> and <b>Civil Engineering</b> a <b>German Language Level</b> of minimum <b>B1</b> is required. Please add certified proof to application. All other language requirements according to agreement.</p>		
<p><b>Semester Start</b></p>	<p style="text-align: center;"><b>Summer Semester</b> 01 March</p> <p>Lecture period from mid March to mid July</p>	<p style="text-align: center;"><b>Winter Semester</b> 01 September</p> <p>Lecture period from mid September to mid February</p>	<p style="text-align: center;"><b>Begin of free intensive German Language Course:</b> (recommended for all exchange students)  during March and September</p>
<p><b>Orientation week</b></p>	<p>Usually 2 weeks before the start of the lectures</p>		

<p><b>German Language Courses</b></p>	<p>FH Aachen University of Applied Sciences offers a free intensive German language course at the beginning of the semester (2 weeks) before lectures start as well as a free German language course during the semester. To receive credits, regular attendance during the semester and a final exam are required.</p>
<p><b>Course Search</b></p>	<p><a href="http://www.fh-aachen.de/studienangebot/">http://www.fh-aachen.de/studienangebot/</a> (different admission requirements for exchange students)</p> <p>Course information (per study programme and semester): <a href="http://www.campus.fh-aachen.de">www.campus.fh-aachen.de</a> and on the websites of the academic departments</p> <p><b>Faculty of Business Studies / Lectures taught in English:</b> <a href="https://www.fh-aachen.de/fachbereiche/wirtschaft/international/incoming-students-business/courses">https://www.fh-aachen.de/fachbereiche/wirtschaft/international/incoming-students-business/courses</a></p> <p><b>All other Faculties / Lectures taught in English:</b> <a href="https://www.fh-aachen.de/hochschule/akademisches-auslandsamt/internationale-studierende-bewerber-und-bewerberinnen/englischsprachige-kurse/">https://www.fh-aachen.de/hochschule/akademisches-auslandsamt/internationale-studierende-bewerber-und-bewerberinnen/englischsprachige-kurse/</a></p>
<p><b>Classes / Exams</b></p>	<p>Lectures, group work/exercises, lab work and project-based learning</p> <p><b>Examinations:</b> Oral and/or written examinations at the end of the semester</p> <p><b>Winter semester:</b> End of January/early February plus (in some academic departments) middle of March</p> <p><b>Summer Semester:</b> Mid-late July</p>
<p><b>Language of Instruction</b></p>	<p>Bachelor's programmes mainly taught in German, several Master's programmes taught in English.</p>
<p><b>ECTS Credit System and Workload</b></p>	<p>1 academic year = 60 credits 1 semester = 30 credits</p> <p>One credit reflects a workload of 25-30 hours, including classroom time, labs, preparation, homework, etc. A standard semester consists of 30 credits.</p>
<p><b>Grading System</b></p>	<p>1,0 – 1,3 sehr gut (very good) 1,7 – 2,3 gut (good) 2,7 – 3,3 befriedigend (satisfactory) 3,7 – 4,0 ausreichend (sufficient) 5,0 mangelhaft (not sufficient, fail)</p>
<p><b>VISA / Residence Permit</b></p>	<p><b>EU citizens:</b> A residence permit can be obtained after arrival. Registration at the City Registration Office (Einwohnermeldeamt/Buergerservice) is required.</p> <p><b>Non-EU students must generally apply for a Student Visa</b> at the German Embassy / Consulate in their home country (exceptions for American, Canadian, Australian and some other nationalities). For further information see <a href="https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/visas/">https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/visas/</a> and <a href="https://www.auswaertiges-amt.de/en/visa-service">https://www.auswaertiges-amt.de/en/visa-service</a>.</p> <p><b>Important notice:</b> If you are allowed to enter Germany without a student visa (e.g. if you have Australian or American citizenship) you will not be allowed to take a student job until you have applied for your student residence permit at the local Foreigners' Office (request for appointments in Aachen: <a href="mailto:auslaenderamt@staedteregion-aachen.de">auslaenderamt@staedteregion-aachen.de</a>).</p> <p><b>Non-EU students coming from a partner university within the European Union:</b> If you have a <b>valid student residence permit from another EU country</b> for the complete duration of a planned mobility programme with a <u>maximum duration of 360 days</u> (e.g. ERASMUS+), you may apply <u>in advance</u> for your entry permit to Germany according to the <b>European directive 2016/801/EU ("REST")</b>. All required documents must be submitted to our exchange coordinator Britta Ritzal (<a href="mailto:ritzal@fh-aachen.de">ritzal@fh-aachen.de</a>) <b>at least 4-6 weeks before the beginning of the mobility programme</b>. Please contact your exchange coordinator at the FH Aachen in advance in order to</p>

<p><b>VISA / Residence Permit</b></p>	<p>get a prior confirmation if this rule applies to you, so that you can avoid a visa application at a German embassy.</p> <p><b>Attention:</b> The residence permit of another Schengen country is <u>not automatically valid for studies in Germany</u>, but only for a visit as a tourist for a duration of 90 days.</p> <p><b>You may not study in Germany without the written confirmation by the EU directive ("REST") or a normal student visa.</b></p> <p><b>Student visas <u>cannot</u> be obtained at the Foreigners' Office in Aachen or Kreis Dueren after arrival, but <u>only in advance</u> in the country of residence.</b></p> <p><b>After arrival and enrolment:</b> 8-12 weeks before the entry visa expires, enrolled students who live in Aachen must apply for their student residence permit at the Foreigners' Office of the StaedteRegion Aachen in Aachen. Students who live in Juelich, Linnich, Dueren or another city within Kreis Dueren must apply for their student residence permit at the Foreigners' Office of Kreis Dueren.</p>
<p><b>Summer Schools</b></p>	<p><b>ROS Summer School</b> (Robot Operating Systems, taught in English): <a href="https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/ros/">https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/ros/</a></p> <p><b>3D printing Summer School</b> (taught in English): <a href="https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/3d-printing-summer-school/">https://www.fh-aachen.de/fachbereiche/maschinenbau-und-mechatronik/international/3d-printing-summer-school/</a></p> <p><b>Industry 4.0 Summer School</b> (taught in English): <a href="https://www.fh-aachen.de/en/fachbereiche/maschinenbau-und-mechatronik/international/industrie-40-summer-school">https://www.fh-aachen.de/en/fachbereiche/maschinenbau-und-mechatronik/international/industrie-40-summer-school</a></p> <p><b>Summer School Renewable Energy</b> (taught in German): <a href="https://www.fh-aachen.de/forschung/solar-institut-juelich/summer-school">https://www.fh-aachen.de/forschung/solar-institut-juelich/summer-school</a></p>
<p><b>Housing</b></p>	<p>The Department of International Affairs offers a limited number of rooms in student dorms to exchange and double degree students from partner universities and assists with finding a room.</p> <p>The <b>average rent per month</b> for a <b>furnished room/apartment</b> in Aachen or Juelich <b>can range from €250 € to €400</b> or even more. Additionally, a security deposit of two or three months rent is often required.</p>
<p><b>Monthly Costs of Living</b></p>	<p>Costs of living in Aachen or Juelich sum up to approximately 900 € per month (including costs for housing, food, entertainment, books, transport, health insurance and personal expenses). The German embassies abroad and the Foreigners' Offices currently require <b>proof of € 934 per month</b> from applicants for a student visa or student residence permit.</p>
<p><b>Additional Fees</b></p>	<p><b>Administrative fee</b> (this is not a tuition fee) of <b>approx. €320 per semester</b> is obligatory for enrolment (includes a ticket for free public transport in the German state of North Rhine-Westphalia (NRW), a student activity fee and university accident insurance).</p>
<p><b>Health Insurance Requirements</b></p>	<p>Valid health insurance is required for enrolment. Non-EU citizens can purchase <b>public health insurance</b> after arrival in Germany for approximately <b>€110</b> per month. Travel health insurance for the first two weeks is highly recommended as the student health insurance only becomes valid upon enrolment.</p> <p>EU-citizens should bring their European Health Insurance Card (EHIC-Card).</p>
<p><b>Campus Facilities</b></p>	<ul style="list-style-type: none"> <li>- Internet-Access in every building of the university</li> <li>- Libraries in every department, several canteens</li> <li>- Computer laboratories and group rooms</li> <li>- Sports (see <a href="http://hochschulsport.rwth-aachen.de/hsz/">http://hochschulsport.rwth-aachen.de/hsz/</a>)</li> </ul>

<p><b>Transport from Airport/ Train Station to Campus</b></p>	<p>Students must arrange their own transportation.</p> <p>For train connections from the airport to Aachen (or Juelich, 35 km away from Aachen) check: <a href="http://www.bahn.de">www.bahn.de</a></p> <p><b>Nearest airports:</b> Düsseldorf, Köln-Bonn, Maastricht (NL)  <b>Other international airports:</b> Frankfurt, Brussels (B)</p> <p>Approximately 2 weeks after enrolment, students receive their travel card for free public transportation in the German state of North Rhine-Westphalia (NRW).</p>
<p><b>Information / Facts about Germany</b></p>	<p><a href="http://www.aachen-studis.de">www.aachen-studis.de</a>  <a href="http://www.tatsachen-ueber-deutschland.de/en">www.tatsachen-ueber-deutschland.de/en</a>  <a href="https://www.study-in-germany.de/en/">https://www.study-in-germany.de/en/</a>  <a href="https://www.deutschland.de/en">https://www.deutschland.de/en</a>  <a href="https://www.dw.com/en/top-stories/s-9097">https://www.dw.com/en/top-stories/s-9097</a>  <a href="https://www.make-it-in-germany.com/en/">https://www.make-it-in-germany.com/en/</a>  <a href="https://www.daad.de/en/study-and-research-in-germany/">https://www.daad.de/en/study-and-research-in-germany/</a></p>