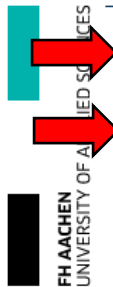


Register for your courses in CampusOffice

Go to <https://www.campusoffice.fh-aachen.de>

You have to log in with **your FH identifier** (e.g. mm12345s) and the **password** you selected. You can also select the **language**.



Anmelden

Kennung:

Passwort:

Sprache: ▼

CAS Campus

Version: 6.2.48@02

**Hallo und herzlich willkommen bei dem Service der FH Aachen für alle Studierenden:
CAMPUS-Office.**

Der webbasierte Studienplaner CAMPUS-Office ist Teil des integrierten CAMPUS-Informationssystems der FH Aachen und erlaubt den Studierenden direkten Zugriff auf ihre persönlichen Vorlesungs- und Veranstaltungsdaten. Damit steht Ihnen ein Werkzeug zur Verfügung, das eine optimierte Planung und Verwaltung Ihres Studiums ermöglicht.

Nutzen Sie die Möglichkeiten und erkunden Sie diesen FH-Service.

Als Benutzerkennung für die Anmeldung geben Sie bitte Ihre Benutzerkennung für Netzdienste der FH ein. Auf den CAMPUS-Officeseiten werden Ihnen die Möglichkeiten des Studienplaners vorgestellt.

Informationen zu den klassischen und modularen Anmeldeverfahren und wie Sie sich Schritt für Schritt anmelden können, finden Sie in der Kurzanleitung zu Anmeldeverfahren für Studierende.

Fragen und Anregungen richten Sie bitte per Mail an campus@fh-aachen.de.

!! Anmeldungen zu Veranstaltungen !!

Bitte beachten Sie, dass Sie sich zu den Lehrveranstaltungen des laufenden Semesters nur dann anmelden können, wenn Sie zu diesem Semester zurückgemeldet sind!

Ihren Status der Rückmeldung können Sie in [HisInOne](#) einsehen.

!! Course Registration !!

Keep in mind, that you can only register for courses of the current semester, if you have re-registered for it.

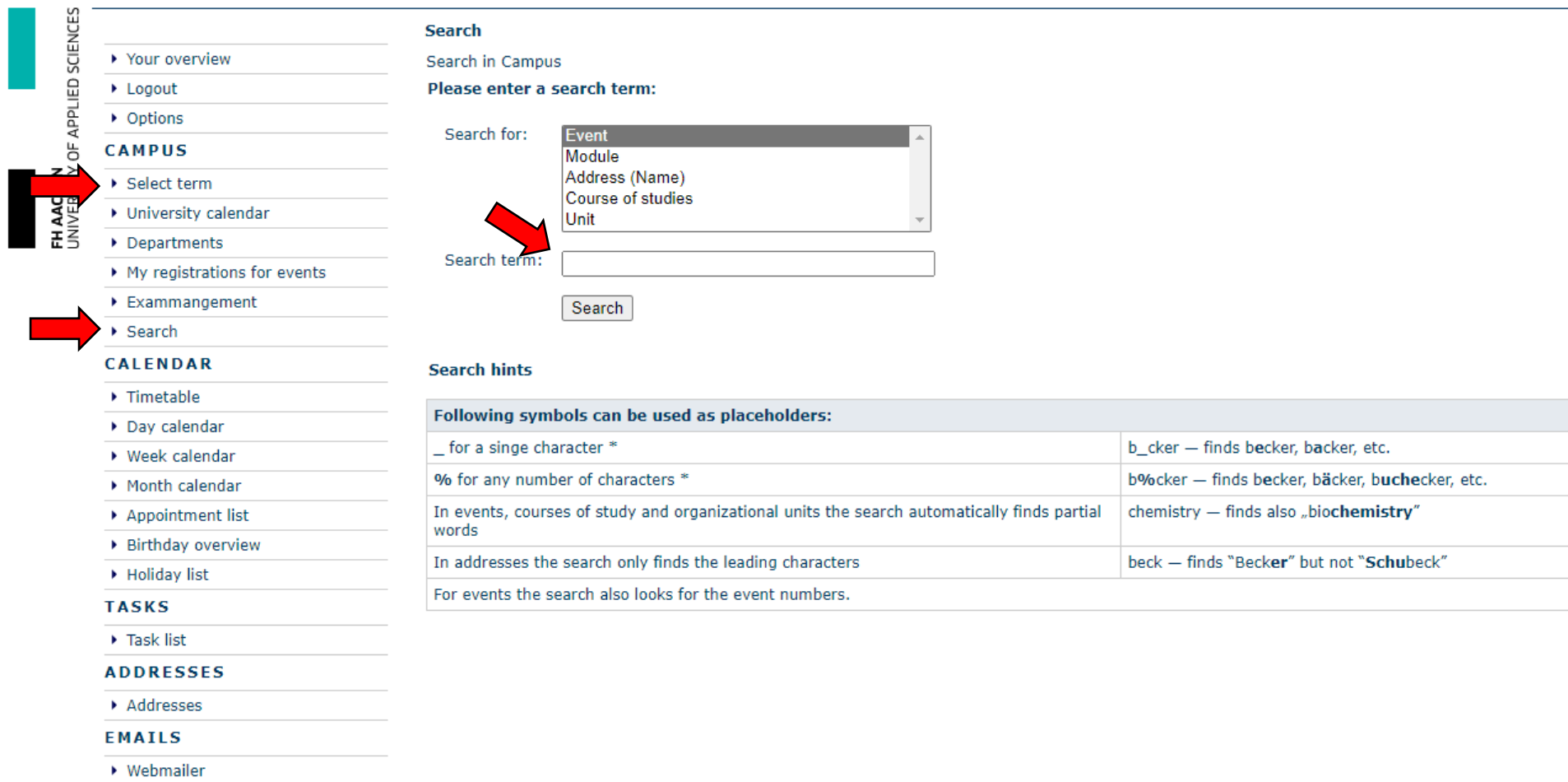
You can view your status of enrolment via [HisInOne](#)

[Impressum](#) [Datenschutzerklärung](#) [Barrierefreiheit](#)

Register for your courses in CampusOffice

Please make sure to select the correct term first.

You can then use the search term to find courses. A list of courses you can select as an incoming student will be send/ was sent to you via e-mail.



The screenshot shows the CampusOffice interface. On the left is a navigation menu for FH Aachen University of Applied Sciences, with categories like CAMPUS, CALENDAR, TASKS, ADDRESSES, and EMAILS. The 'Search' option under CAMPUS is highlighted with a red arrow. In the main content area, the 'Search' section is active, showing a search form with a dropdown menu for 'Search for:' containing options like Event, Module, Address (Name), Course of studies, and Unit. A red arrow points to the 'Event' option. Below the dropdown is a 'Search term:' input field and a 'Search' button. A 'Search hints' section below provides a table of placeholder symbols and their functions.

Following symbols can be used as placeholders:	
_ for a single character *	b_cker — finds becker, backer, etc.
% for any number of characters *	b%cker — finds becker, bäcker, buchecker, etc.
In events, courses of study and organizational units the search automatically finds partial words	chemistry — finds also „bio chemistry “
In addresses the search only finds the leading characters	beck — finds “Becker” but not “Schubeck”
For events the search also looks for the event numbers.	

Register for your courses in CampusOffice

In the following you will see an example of a course registration in the summer term 2023. The registration here was for the the german intensive course:

You can use the search term “**german**” to find the **German Intensive Courses**.

Search

Search in Campus

Please enter a search term:

Search for:

Search term:

Search hints

Following symbols can be used as placeholders:	
_ for a single character *	b_cker — finds becker, backer, etc.
% for any number of characters *	b%cker — finds becker, bäcker, buchecker, etc.
In events, courses of study and organizational units the search automatically finds partial words	chemistry — finds also „bio chemistry ”
In addresses the search only finds the leading characters	beck — finds “Becker” but not “Schubeck”
For events the search also looks for the event numbers.	

Register for your courses in CampusOffice

These were the results of the search:

FH AACHEN
UNIVERSITY OF APPLIED SCIENCES

CAMPUS - SS 2023

- ▶ Select term
- ▶ University calendar
- ▶ Departments
- ▶ My registrations for events
- ▶ Exammanagement
- ▶ Search

CALENDAR

- ▶ Timetable
- ▶ Day calendar
- ▶ Week calendar
- ▶ Month calendar
- ▶ Appointment list
- ▶ Birthday overview
- ▶ Holiday list

TASKS

- ▶ Task list

ADDRESSES

- ▶ Addresses

EMAILS

- ▶ Webmailer
- ▶ Administration

DOCUMENTS

- ▶ Bookmarks
- ▶ Notes
- ▶ Manage files

WASTEBIN

german Courses: 1 - 10 of 10

No.	Title	Lecturer	Type (SWS)	Appointment
B 6	Career Training for International Students "Jobsearch in Germany" Die Veranstaltung findet in Präsenz statt auf dem Campus Jülich O1G33	Csiba	SI	06.05.2023 10:00h - 16:00h
75426	Business German (B2)	Januszewska	SI/IT (4)	Fr 08:15h - 09:45h Eup E233 Fr 10:00h - 11:30h Eup E233
0	German intensive course for exchange students - Group A, Niveau A1		ÜT	02.03.2023 08:30h - 12:30h Eup E220 03.03.2023 08:30h - 12:30h Eup E220 06.03.2023 08:30h - 12:30h Eup E220 07.03.2023 08:30h - 12:30h Eup E220 08.03.2023 08:30h - 12:30h Eup E220 09.03.2023 08:30h - 12:30h Eup E220 10.03.2023 08:30h - 12:30h Eup E220 13.03.2023 08:30h - 12:30h Eup E220 14.03.2023 08:30h - 12:30h Eup E220 15.03.2023 08:30h - 12:30h Eup E220 16.03.2023 08:30h - 12:30h Eup E220 17.03.2023 08:30h - 12:30h Eup E220
0	German intensive course for exchange students - Group B, Niveau B1		ÜT	02.03.2023 13:00h - 17:00h Eup E220 03.03.2023 13:00h - 17:00h Eup E220 06.03.2023 13:00h - 17:00h Eup E220 07.03.2023 13:00h - 17:00h Eup E220 08.03.2023 13:00h - 17:00h Eup E220 09.03.2023 13:00h - 17:00h Eup E220 10.03.2023 13:00h - 17:00h Eup E220 13.03.2023 13:00h - 17:00h Eup E220 14.03.2023 13:00h - 17:00h Eup E220 15.03.2023 13:00h - 17:00h Eup E220 16.03.2023 13:00h - 17:00h Eup E220 17.03.2023 13:00h - 17:00h Eup E220
0	German Language Course for foreign students (during the term, Inc.), Group A	Sprachenzentrum an der FH AC	VI (4)	Do 08:15h - 11:30h Eup W003
0	German Language Course for foreign students (during the term, Incomings), Group B	Sprachenzentrum an der FH AC	VI (4)	Mo 14:15h - 17:30h Eup W003

You can already see the level of the courses.

Select only your level by clicking on the title of the course.

These are the German courses during the term.

Register for your courses in CampusOffice

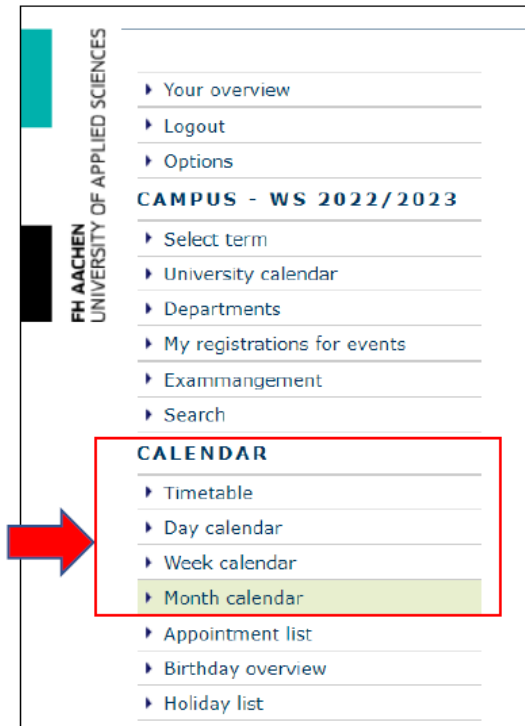
After clicking on the title, please click on “to the application procedure”

Titel			
German	Deutschintensivkurs für Gaststudierende - Gruppe A, Niveau A1	English	German intensive course for exchange students - Group A, Niveau A1
Kind of event	Exercise (Ü)	Number of Seminar	0
To the application procedure			
University calendar			
▶ Betriebswirtschaft / Business Studies (B.Sc.)/besondere Veranstaltungen/für Gaststudierende			
Appointments und location			
Appointments			
Thu, 3/2/2023 08:30 - 12:30 Eup E220			✓
Fri, 3/3/2023 08:30 - 12:30 Eup E220			✓
Mon, 3/6/2023 08:30 - 12:30 Eup E220			✓
Tue, 3/7/2023 08:30 - 12:30 Eup E220			✓
Wed, 3/8/2023 08:30 - 12:30 Eup E220			✓
Thu, 3/9/2023 08:30 - 12:30 Eup E220			✓

After that you can click “sign up”.
You don’t need to type in anything into the student’s note.

Data of the application procedure:	
Type:	Standard Procedure
Registration start:	2/20/2023 10:00 AM
Registration end:	8/30/2023 11:59 PM
Deregistration start:	2/23/2023 10:00 AM
Deregistration end:	8/30/2023 11:59 PM
Slots (Free places):	35 (33)
You are not registered.	
Student's note:	
<input type="text"/>	
<input type="button" value="Sign up"/>	<input type="button" value="Cancel"/>

Register for your courses in CampusOffice



In your timetable you will only see the “periodic events” that take place during the term. The German intensive course will not be shown there.

But the dates of the German intensive course will appear in your day/week/month calendar.

You can register for all courses like that. For example the German course during the term you also saw above. Just search for the course name or course number. For the courses that take place **during the term** the **timetable** is a good option to **check your course registration**. If you are registered, the course will appear orange in the timetable. So if it isn't orange, select the course again and sign up by clicking on “to the application procedure”.